



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: March 18, 2019

HSS-18-002B
Opioid Use Disorder (START) Providers
for

Division of Substance Abuse and Mental Health

Date Due: 04/05/2019 at 11:00 AM
By 11am Local Time

ADDENDUM # 1
Questions and Answers

PLEASE NOTE:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED RFP.

These are the responses to questions received by the deadline of March
15, 2019 and asked at the pre-bid meeting on March 8, 2019

Kimberly Jones
Procurement Administrator

Dominique Puleio
Procurement Coordinator

Question and Answers for HSS-18-002B Opioid Use Disorder- START Providers

Question 1:

On page 4 where it states provide proof of Active registration SAMS (Systems for Awards Management) and a valid DUNS number, if we are in the process of being connected (Approved) is there a grace period for that as well?

Answer: We understand this is a lengthy process however we would prefer this be complete prior to contract execution. This is something to be proactive with considering how long this does take for the approvals from SAMS. For RFP proposal submission purposes, proof of your pending application to SAMS will suffice. For contracting we prefer if it is already active. For your information this is an annual renewal requirement as well. This must always remain active and needs to be re submitted annually to SAMS for continuation of your ACTIVE status.

Question 2

On page 7, the RFP designated contact is Dominique Puleio or is it Kim Jones?

Answer: The contacts are as follows: Dominique Puleio up until the 3/15/2019 and Kimberly Jones after the 15th. The only questions Kimberly Jones will address are those regarding the proposal submission.

Question 3

Can the RFP monies be utilized for a “Lump Sum” payment for purchase of :

Answer: It is important to note that the State does not allow Lump Sum payment advances for the procurement of items. All payments must be done on a cost reimbursement basis or fixed fee payment (pending type of service needs proposed). The awarded bidder per contracting regulations listed in the Professional Service Agreement must be able to bill the State on a monthly basis each month for the term of the contract. In each of the subcategories below, we have provided a response regarding whether services/purchases are allowable.

3a. Electronic Health Records -

Answer: Due to the funding source associated with this RFP, proposals that contain EHR enhancement or purchase must be considered on a case-by-case basis. The grant has a budget cap regarding infrastructure development that includes adopting/enhancing computer systems, MIS, EHRs; training/workforce development to help administer the grant; policy development to support systems improvement; and, evaluation of grant activities. This does not preclude applicants from highlighting EHR or any other infrastructure development option as part of their proposal. If awarded, cost options and service needs would be discussed during contract negotiation.

3b. Technology based CBT programs that decrease client relapse -

Answer: Technology based CBT programs will have to be considered upon award of RFP during contract negotiations. DSAMH may require Federal Sponsor approval for use of funds in this manner.

3c. Technological computer/smartphone applications related to recovery that allow for greater communication and support between peers, support system, and care teams. As well as continue communication between provider and client, support system, and care teams after completed a program. –

Answer: Yes, the use of innovative systems of care to expand access to treatment and to engage and retain patients in treatment are allowable.

Question 4

Can the RRP monies be utilized for Lump Sum Payment for staffing costs associated with purchase of technology based programs: -

Answer: If this question is related to the CBT training question above, the answer above would apply here as well. However, staffing costs to implement evidence-based treatments, practices, and interventions would be allowable.

- 4a. Staff hours related to:
- i. Supervision
 - ii. Training
 - iii. IT services
 - iv. Case management

Answer: If this question is related to above question surrounding technology-based CBT programs, staffing costs would require consideration upon award of RFP during contract negotiations. Staffing costs related to implementing evidence-based treatments, practices, and interventions would be allowable as budgetary consideration. Please also note any funding towards staff allocations will require the awarded contractor(s) to submit Personnel Activity Certification forms (time and effort reports) as part of their monthly invoice submission package for cost reimbursement.

Question 5

What are the time frames for the RFP. - Time frames are listed on Page 1 to 2 of the RFP These are only estimates.

Answer: The estimated time frame of the RFP is listed on Page 1-2 of the RFP itself.